

Submitted Minutes from BDA Help for Debtors (registered BDA group # 7720)

Service Meeting on September 28, 2021

Urgent business

We discussed and decided on the position description of our service leader, who is truly a servant leader, working to support the efforts of everyone involved with BDA Help for Debtors. The assigned tasks for this role include:

Creation of monthly service meeting agendas, minutes, and treasury reports; facilitation of service meetings; and support to all service coordinators and volunteers when requested. (In addition, the service leader may fulfill service coordinator duties as well.) **Approved unanimously.**

We discussed and decided on the qualifications for our service leader position:

Before they volunteer for our service leader position, we ask our BDA fellows to have: at least two years of solvency; taken all twelve Steps in DA or BDA; a DA or BDA sponsor; and has completed at least one year in service in one of our service coordinator positions. **Approved unanimously.**

We discussed and decided on the term and term limits for our service leader:

We will elect our service leader for one two-year term. If no one is ready to be elected to replace the service leader at the end of the term, the service leader's term can be extended for one additional year, for a total of three years, but will not be eligible for re-election for more than one two-year term. **Approved unanimously.**

Although we did not discuss attendance expectations for our service leader, we can assume they're the same as for our service coordinators:

Two consecutive absences from monthly service meetings or two months with no action taken in service will be considered a resignation. **Approved unanimously in August 2021.**

Since there's no way for us to be listed as a monthly service meeting on the DA.org website, we discussed starting a weekly BDA meeting with an emphasis on our threefold purpose for open attendance on all Tuesdays except the last Tuesday, when we hold our monthly service meetings.

Due to existing commitments by our three trusted servants, we have tabled this discussion until January 2022. **Agreed unanimously.**

August minutes and treasury

August 2021 minutes were summarized. A briefer format for minutes was presented and approved by participants. **Minutes approved.**

August 2021 treasury report was summarized. For the second month, a new cover sheet has been added to the treasury report, allowing for less oral reporting at service meetings. New format has been approved by participants. **Treasury report approved.**

Coordinator reports

Nancy presented a literature report through September 27th, including inventory.

Quick review of our September 13th newsletter. Everyone was pleased with the results and changes.

Quick review of our current and upcoming hosted recovery events. Heather has joined Bob and Nancy as an event coordinator. Welcome, Heather!

Radio outreach project update for August has been included in the September newsletter as promised. 2nd PSA distribution project is ready to roll in first week of October. Woo-hoo!

Heather presented an outreach proposal focused on development of a facebook page, including: a spending plan for “page boosts” in November and / or December; early discussion of up to six selected metropolitan areas for online outreach; and support of members’ anonymity on our page.

Heather’s next steps for our October service meeting are creation of the “Help for Debtors” facebook page; proposal of six preferred metro areas for first outreach attempt; and drafts of the messaging for the “page boosts.” All will be reviewed and approved in October.

Heather’s position has been renamed Social Media Coordinator. **Approved unanimously.**

Old business

There was no old business carried forward from August.

New business (addressed in September)

1. We have a revised spending plan to review and approve. See bottom of <https://www.helpfordebtors.org/treasury-plans-and-reports>.

Bob presented the proposed revised 2021 spending plan. Primary changes: 2021 income projection was decreased from \$48,000 to \$42,000, a difference of \$6,000, our current shortfall from our original 2021 spending plan; 2021 operating expenses increased from \$43,200 to \$43,600, including the addition of our 2nd PSA distribution project; and our contingency decreased from \$4,800 to \$0, although our revised plan is still supported by the \$5,144.74 we carried forward from 2020. **Approved unanimously.**

2. Is there anything we can do to support the start of a women's online BDA meeting?

Due to existing commitments by our three trusted servants, we have tabled this discussion until January 2022. **Agreed unanimously.**

3. How do we get more members and newcomers engaged with and invited to our various recovery events and conferences and into our growing online BDA community?

We have someone who has expressed taking a service position with us, who we think might be perfect for service as a BDA In-Reach Coordinator. That role would be responsible for direct and ongoing in-reach to BDA members and groups, to DA Intergroups, and to service members of the WSC and GSB. Some creative approaches might be necessary. We will ask this BDA member to join us in October to discuss their interest and availability. **In the meantime, Heather and Nancy have agreed to do some in-reach to DA Intergroups between now and our next service meeting. Thank you!**

New business (not addressed in September, will roll forward to October)

4. Developing ideas for carrying the message and reaching our fellow debtors, especially business debtors and still-suffering debtors, inside and outside of the DA and BDA fellowship.
5. We have a new web page at <https://www.helpfordebtors.org/active-group-conscience-decisions>, which needs to be reviewed and approved. **Not urgent.**

Filling open service coordinator positions (see www.helpfordebtors.org)

No service positions were filled this month.

6:30pm pacific / 9:30pm eastern — Closed with Serenity Prayer