

Approved Minutes from BDA Intergroup Startup Project
Business Meeting on April 25, 2021

8am pacific / 11am eastern — Open with Serenity Prayer plus BDA and DA readings

Readings and member introductions

Name, solvency date, BDA home group, and geographic location:

- ✓ Nancy from San Ramon, CA; April 1, 2020; home group is **BDA Workshops** (bdaworkshops.org)
- ✓ Bob A from Seattle by way of San Francisco and Portland; August 8, 2014; **Sunday BDA Phone** (sundaybdaphone.org) and **BDA Workshops** (bdaworkshops.org)

Reviewed business meeting agenda

Chair reviewed our agenda for the rest of our abbreviated one-hour meeting, including descriptions of and time increments by section:

Up to 17 minutes — Readings, introductions, and review of agenda by Project Lead

Up to 3 minutes — None this month.

Up to 20 minutes — March minutes and treasury at a desired 5 minutes each, with time for reading and overages

Up to 15 minutes — Coordinator project reports — Literature Coordinator and Newsletter Coordinator

Up to 30 minutes — Old business

1. Review radio outreach media plan, including timing, cost, payment terms, and radio project lead.
2. Review of income and expense history since the forming of the BDA Intergroup, with the treasury opening in July 2020.
3. Review of ongoing events starting with the current BDA business planning workshop series.
4. Third time's a charm? We have re-registered as the BDA (Phone and Online) Intergroup.

Up to 30 minutes — New business

1. Bob is behind on the minutes.
2. Next steps on the BDA Intergroup contact list?
3. Brainstorming additional ideas for outreach and public information for both DA and BDA for 2021.

Up to 5 minutes — Close the business meeting

March minutes and treasury

Bob summarized March 2021 minutes and requested objections. There were none. **Minutes approved.**

Bob summarized March 2021 treasury report and requested questions:

Regarding our March and YTD profit and loss — Our total income for March was \$3,820.04, which was <\$1,079.96> (or 22%) less than our March income plan of \$4,900. March income was made up of \$894.71 in distributions from BDA Workshops; \$160 in general contributions from members; \$12 in earmarked member contributions to literature; \$1,443.33 in earmarked member contributions to public information; and \$1,310 in event proceeds from early registrations for the next DA and BDA Visioning Mini-Conferences and registrations for the new cycle of the BDA Tool Two workshop series.

Total YTD contributions by groups through March 31, 2021 is:

Group # 968 — **Sunday BDA Phone** — 1,235.00 (workshop proceeds plus \$300 in earmarked funds for the radio outreach project)

Group #112319 — **BDA Workshops** — 5,192.53

For total group contributions of \$6,427.53

Total YTD member contributions, both general and earmarked, are \$1,858.10.

Total BDA Intergroup event income is \$3,710.

For a combined total income of \$11,995.63 for the months of January through March.

Our expenses for March included: \$975.15 for a literature order from the GSO; \$770 for 77 eBooks; and \$89.69 for transaction fees.

Regarding our YTD spending plan comparison for the month of March — We were <\$2,704.37> (or 18.4%) short of our income plan and \$1,087.73 (or 12.9%) over in expenses. Despite those differences from plan, we remained \$2,507.90 ahead in income over expenses for the first three months of 2021.

We were over by \$1,660.35 in literature expenses for January through March. That is, our plan was \$3,000 and our actual was \$4,660.35. Since this is one of our two primary service areas, we consider this a good overage. Our literature service is being well-used by the fellowship. Our ending literature fund balance for March was \$196.46.

Regarding our balance sheet — Our total available balance in all funds at March 31, 2021 was \$7,652.64. Most, more than \$7,000, of these funds, are in our public information fund, from which we will need to pay \$12,000 during April. Our ending unallocated balance in our General Fund was \$68.20.

Bob next asked for objections to approval. There were none. **Treasury report approved.**

Coordinator reports

Literature Coordinator — Nancy presented a literature report through April 22nd, including inventory:

<i>A Currency of Hope – Second Edition</i> / paperback	85 @ 10.00 = 850.00
<i>The Twelve Steps, Traditions, and Concepts of D.A.</i> / paperback	75 @ 10.00 = 750.00
<i>Visions</i> pamphlet	117 @ 1.00 = 117.00
<i>Business Debtors Anonymous</i> pamphlet	91 @ 1.00 = 91.00
<i>Underearning</i> pamphlet	110 @ 2.00 = 220.00
<i>The Tools of Business Debtors Anonymous</i> pamphlet	91 @ 2.50 = 227.50
<i>The Twelve Promises of Debtors Anonymous</i> pamphlet	93 @ 2.50 = 232.50

Total literature inventory at April 22, 2021 = \$2,488.00

Literature fund balance at April 22, 2021 = \$264.85

Nancy reported that **175** literature requests had been fulfilled so far in 2021.

We have provided physical and digital literature to the following locations so far in 2021:

- AK, AL, AZ, CA, CO, CT, DC, FL, GA, HI, IL, MA, MD, MI, MN, MO, MS,
- NC, NH, NJ, NV, NY, OH, OR, PA, RI, SC, TX, UT, VA, WA, WI
- Australia; Canada (AB, BC, NB, ON, QC); Greece; New Zealand; South Africa; United Kingdom

The following pieces of DA and BDA conference-approved literature have been provided so far in 2021:

Conference-Approved Literature

Titles	Digital	Paper	Total
DA 12, 12, and 12 book	56	56	112
DA's A Currency of Hope	61	63	124
DA's Pamphlet Collection (digital only)	100		100
BDA pamphlet (paper only)		40	40
BDA Tools pamphlet (paper only)		38	38
DA Promises pamphlet (paper only)		37	37
DA Underearning pamph (paper only)		41	41
DA Visions pamphlet (paper only)		45	45
	217	320	537

As a reminder: As long as there are available dollars in the Literature Fund, the Literature Coordinator does not need to ask for additional approval to place literature orders or to receive additional pre-imburements for supplies and postage. Requests for spending beyond the balance in the Literature Fund must be brought to a monthly business meeting for review and approval.

Coordinator reports — continued

Newsletter Coordinator — May newsletter — volume 2, issue 5 — is on hold due to missing articles from promised contributors.

Old business

1. Review radio outreach media plan, including timing, cost, payment terms, and radio project lead.

Launch date was April 4th for audio news release plays on every Sunday in April. The cover letters for audio public service announcements are going out to 1,000 stations beginning on April 15th.

Final payment will be due on May 5th, when the media agency's distribution work is done, yet they will provide us with monthly activity reports through July. In order to pay the final bill, we will consolidate all available funds into public information. Any dollars transferred from literature and prudent reserve will be returned to those funds as new income is received in May and June.

We are pleased with the productivity of the PSA distribution but are less pleased with the ANR results, which should have been more immediate. We would like to do another PSA distribution in fall 2021 but are unlikely to try the ANR element of this project again.

2. Review of income and expense history since the forming of the BDA Intergroup, with the treasury opening in July 2020.

With the completion of payment on the radio outreach project, this was a good time to review all financial activity so far for the big picture. (Please check out business meeting recording for details.)

3. Review of ongoing events starting with the current BDA business planning workshop series.

Brief discussion of our registration processes and contribution requests. We are committed to asking our conference registrants to make financial contributions as an element of self-support as described in Tradition 7 and supported by Step 7, BDA Tool 7, and Promise 7. This approach to registrant is our group conscience. (Please check out business meeting recording for details.)

We've added a second DA and BDA Visioning Conference, beginning on July 4th and running every Sunday through both July and August. We will record the orientation but no other workshops in the series. **Approved unanimously.**

Old business — continued:

4. Third time's a charm? We have re-registered as the BDA (Phone and Online) Intergroup.

Still no response from the GSB. We are doing good work but are being forced to serve outside of the DA service structure, not by our design or desire. We are forced to be outside of the service structure. Obviously, the board thought that if they said no, we would stop serving and go away.

But this is OUR 12th Step. These are OUR Steps, Traditions, and Concepts. No one has the right to tell us not to practice our program, nor to tell us we are not DA and BDA members. The 3rd Tradition says that we absolutely are. The 5th Tradition says we're doing everything we're supposed to be doing, and the 4th says that we are free to do so.

We can go back a couple more Traditions or forward seven more traditions and all of them would suggest: We're doing what the founders of both AA and DA thought was what was necessary to carry the message to our still-suffering fellows, in this case still-suffering debtors, both in and out of our meeting rooms.

We are serving at the grassroots level with an emphasis on getting “back to basics.” Solvency first, Steps second, everything else third or later. So, it's confusing to us why any of this is a problem. And we are not the cause of this problem. The GSB has initiated this conflict and continues to keep it alive.

New business

1. Bob is behind on the minutes. The transcripts were very helpful. It would be a generous support to Bob's efforts to re-approve \$24 per month for transcripts of our business meeting recordings from which Bob can then build the monthly minutes. **Approved unanimously.**

2. Next steps on the BDA Intergroup contact list?

Deferred until future months.

3. Brainstorming additional ideas for outreach and public information for both DA and BDA for 2021.

We need more volunteers before we take on more activities.

9:07am pacific / 12:07pm eastern — Closed with DA Promises and Serenity Prayer

Agenda for May 23, 2021 BDA Intergroup business meeting

This is simply an estimated agenda; our project lead will provide an accurate agenda a week before our next meeting:

Up to 10 minutes — Open with Serenity Prayer plus Introductions from present participants

Up to 7 minutes — BDA and DA readings

Up to 3 minutes — Urgent business and review of agenda by Project Lead

Up to 20 minutes — February minutes and treasury at a desired 5 minutes each, with time for specified reading and overages

Up to 15 minutes — Coordinator project reports (Literature and Newsletter)

Up to 30 minutes — Old business

1. Update on radio outreach media plan — reporting will continue through September 2021.
2. Review of upcoming events with the Summer Visioning Mini-Conference up next.
3. We've agreed to create a BDA Intergroup phone list. Let's discuss details and next steps.

Up to 30 minutes — New business

1. Brainstorming additional ideas for outreach and public information for both DA and BDA for 2021.
2. Anything else?

Up to 5 minutes — Close the business meeting — Anything left to discuss today?

Confirm date, time, and location for next meeting:

Sunday, May 23, 2021 — 8am to 10am pacific

Video conference, see homepage for zoom link, waiting room but no password
All business meetings will be recorded, and recordings will be transcribed.

Close with the Serenity Prayer