

Submitted Minutes from BDA Intergroup Startup Project Business Meeting on August 23, 2020

9am pacific / 12pm eastern — Open with Serenity Prayer plus BDA and DA readings

Readings and member introductions

Name, solvency date, BDA home group, and geographic location:

- ✓ Nancy; April 1, 2020; home group is Walnut Creek BDA, Thursdays at 7pm pacific; San Ramon, CA
- ✓ Bob A; August 8, 2014; Sunday BDA Phone; Seattle

Reviewed business meeting agenda

Chair reviewed our agenda for the rest of the meeting, including descriptions of and time increments by section:

Up to 60 minutes — Urgent business and review of agenda by Meeting Leader (Secretary for August)

Up to 15 minutes — Minutes and treasury at a desired 5 minutes each, with a 50% cushion for overages

Up to 10 minutes — Coordinator project reports (review and formal approval of September 2020 issue of our newsletter, **Doing Business Without Debting**, see <https://www.bdaintergroup.org/doing-business-without-debting> for approved September 2020 newsletter)

Up to 10 minutes — Old business

1. **Deferred to our next business meeting on September 27, 2020:** Review and approval of our BDA Intergroup website. Please review our existing website at <https://www.bdaintergroup.org/> ahead of time and come prepared with questions and amendment requests.
2. Brainstorming next steps for the newly created “BDA Intergroup Startup Project,” including resubmission of our group registration as a group rather than as an Intergroup, pending organizational redevelopment for 2022.

Up to 10 minutes — New business (we have no new business listed for August 2020)

Up to 5 minutes — Close the business meeting

Reconfiguration of BDA Intergroup as the BDA Intergroup Startup Project

Our Chair, Treasurer, Tech and Web Chair, and Parliamentary Coordinator all resigned in the month between the July and August business meetings, leaving us with only our Secretary and Newsletter Coordinator. As the last remaining elected officer, the Secretary led this meeting. Based on a 2/3 resignation rate since our July business meeting, the two of us remaining elected trusted servants discussed and proposed a new approach to service by this BDA work group going forward: the “BDA Intergroup Startup Project.”

To support this proposed new approach to service, they presented a new project document, a “letter of agreement,” to replace the existing BDA Intergroup Service Handbook and approved the new document. These two changes — the new approach and the new handbook — were made simultaneously.

The contents of the BDA Intergroup Startup Project document include:

- ✓ BDA Intergroup Startup Project purpose, mission, and vision
- ✓ BDA Intergroup Startup Project responsibilities and activities
- ✓ BDA Intergroup Startup Project business meeting format
- ✓ Spiritual ground rules for BDA Intergroup Startup Project business meetings and interactions between business meetings
- ✓ Decision-making process (application of general consent with a preference for consensus and reasonable compromises on all sides of an issue or decision)
- ✓ BDA Intergroup Startup Project Lead position description
- ✓ BDA Intergroup Startup Project Spending Plans
- ✓ BDA Intergroup Startup Project Coordinators position description

The BDA Intergroup Startup Project document described above was approved unanimously.

We also elected a Project Lead at this time. Nancy nominated Bob, Bob accepted and was elected unanimously.

Listen to recording at <https://www.bdaintergroup.org/business-meeting-minutes> for all discussion details.

Minutes and treasury at approximately 5 minutes each

Project Lead summarized July 2020 minutes and requested objections. There were none. Minutes approved.

Project Lead gave the July 2020 treasury report and requested objections. There were none. Treasury report approved.

Coordinator reports at 10 minutes total: Newsletter Coordinator only

Newsletter Coordinator presented September 2020 newsletter. Project Lead requested objections. There were none. First issue of the newsletter has been approved unanimously.

Old business at maximum 45 minutes total: 3 items on the agenda

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New business: No items on the agenda

11am pacific / 2pm eastern — Closed with DA Promises and Serenity Prayer

Agenda for September 27, 2020 BDA Intergroup business meeting

This is simply an estimated agenda; our project lead will provide an accurate agenda a week before our next meeting:

Up to 10 minutes — Open with Serenity Prayer plus BDA and DA readings

Up to 10 minutes — Introductions from present participants

Up to 0 minutes — Urgent business and review of agenda by Meeting Leader (no urgent business for September)

Up to 20 minutes — August minutes and treasury at a desired 5 minutes each, with time for reading and overages

Up to 20 minutes — Coordinator project reports (Newsletter and Literature)

Up to 20 minutes — Old business

1. Review and approval of our BDA Intergroup Startup Project website. Please review our existing website at <https://www.bdaintergroup.org/> ahead of time and come prepared with questions and amendment requests.
2. Status of our group registration resubmission as a group rather than as an Intergroup.

Up to 35 minutes — New business

1. Brainstorming outreach and public information for both DA and BDA for both 2020 and 2021.

Up to 5 minutes — Close the business meeting

Confirm date, time, and location for next meeting:

Sunday, October 25, 2020 — Noon to 2pm eastern

Conference call, (701) 802-5415, Access code: 8946796#

All business meetings will be recorded and transcribed.

Close with the Serenity Prayer